



Embassy of India  
Tashkent

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TENDER NOTICE No. TAS/POL/321/03/2025 dated 10.02.2026

Last Date for submission of quotations: March 2, 2026 (11:00 hrs)

Notice Inviting Tender for hiring of Stage, Audio visual equipment including LED Screen, Stage Lighting, Sound System for Film Festival 2026  
to be organized by Embassy of India, Tashkent

Embassy of India, Tashkent invites quotations on lump-sum basis from reputed companies for providing stage, audio-visual equipment including LED screen, stage lighting and sound system for opening ceremony of the Film Festival 2026 to be organized by Embassy of India, Tashkent on March 12, 2026 from 16:00 to 21:00 hrs at Ballroom, Hyatt Regency Tashkent. The quotations may be sent in sealed envelope clearly mentioning on the envelope "QUOTATION FOR STAGE AND AUDIO-VISUAL SERVICES" addressed to:

Shri Namo Narayan Meena  
Head of Chancery  
Embassy of India  
5, Bakht Street, Yakkasaray District  
Tashkent-100059

2. It may be noted that stage set up and installation of audio-visual equipment including LED screen, stage lighting, sound system etc. have to be completed on March 12, 2026 by 13:00 hrs.
3. Companies should provide their details including experience in the field of work. YOU MAY ALSO INDICATE THE EXPENDITURE FOR EACH COMPONENT - STAGE, ONE LED SCREEN, SOUND SYSTEM, LIGHTING AND RELATED EQUIPMENT.
4. Quotations may be submitted latest by **March 2, 2026 (11:00 hrs)**.
5. Scope of work is attached at Annexure. For any queries/clarifications, please contact us at +998-55-5010273 or write email to admin.tashkent@mea.gov.in.

*Namo Narayan Meena*  
Namo Narayan Meena  
Head of Chancery

## **SCOPE OF WORK**

Stage, audio-visual equipment and related services to be provided at Ballroom, Hyatt Regency, Tashkent

Works to be carried out by the Tenderer:

- a) Stage of 12 m (length) x 5 m (width) x 0.5 m (height) from ground level.
- b) LED Screen of 12 m (length) x 5 m (height) to be set up with the stage.
- c) Stage Lighting and associated equipment.
- d) Sound system and microphones.
- e) Setting up of the stage and other equipment to the satisfaction of the Event officer of the Embassy.
- f) Removal of all items from the venue on conclusion of the event to be carried out on the same day after the event.

### **Terms and Conditions**

- The Tenderer needs to deploy trained professional workers/technicians having adequate experience in the field to carry out work in a satisfactory and professional manner. The quality of work should not be compromised. All associated equipment including cables etc. needs to be provided by the Tenderer.
- Work will be authorized by means of a Works Order issued under the authority of Embassy of India, Tashkent. Payment will be by bank transfer only.
- The Tenderer is to maintain during the period of the contract the level and quality of service offered in the contract documents.
- If, at any time during the period of contract, it is observed by the Embassy of India or its authorized representative, that the services rendered by the Tenderer are not to the satisfaction of the Embassy or any terms of the contract are violated, the Embassy reserves the right to terminate the contract without any notice.
- At no time during the continuance of the contract shall the Tenderer or its representative, servant or agent act or be deemed to act in any manner whatsoever so as to relieve or release the tenderer in any way from his contractual responsibilities.
- Tenderer's attention is drawn to his statutory obligations pursuant to the Health, Safety and insurance law in the country. No cost additional to the contract price shall accrue on account of the tenderer's obligations under the Act and the tenderer shall indemnify the Embassy against costs arising from any failure of the tenderer to meet his obligations.
- All work is to be carried out as per best trade practices, using good quality equipment.
- The Embassy of India, Tashkent reserves the right to amend any of the terms and conditions contained in the tender or reject any or all the quotations or cancel the tender, without giving any notice or assigning any reason thereof. The decision of the Embassy of India, Tashkent in this regard shall be final and binding.
- Eligibility: Tenderer should have good experience in relevant field of work.